

TIP SHEET for Updating LBOH Arbovirus Contacts In Your MAVEN Communication Event

****Contacts listed must be reviewed annually and updated by June 15th each year.****

Arbovirus Contacts:

This section within MAVEN Communication events will allow MDPH Epidemiologists to quickly identify whom to contact for positive mosquito notifications as well as arbovirus case investigations and follow-up. Both the board of health team and MDPH Epidemiologists use this information to identify the appropriate contacts when there are positive mosquitoes or an arbovirus case. **It is critical that this information is up to date and reviewed annually prior to the summer arbovirus season.**

Arbovirus Contacts				
First Name	Last Name	Title	Email	Phone
Annie	Abrovirus	Nurse	annie.arbo@town.gov	(123) 456-7890

Instructions: Please log into your city or town's Communication event in MAVEN and review and update individuals who would be responsive to time-sensitive arboviral communications and requests. If the individual is already listed in another section of the Communication event, they should still be added to the "Arbovirus Contacts" section.

For more information on how to access and update your town's Communication event, please visit: [MAVEN Tip Sheet Series: Communication Events](#)